

Minutes of the Ordinary Meeting of Lockton Parish Council held on
Monday 03 November 2025, at 7.00pm at Lockton Village Hall, Lockton

Present

Chair: M. Bentley (Vice-chair); Cllr J. Edenbrow; Cllr R. Phillips; Cllr. G. Hodgson
Apologies: Cllr D. Tomlinson
No members of the public were present

1	Welcome to all
2	Open forum/Public Session No mops present
3	To Receive and Consider any apologies Cllr Tomlinson sent apologies which were accepted.
4	To Receive and Consider any Declarations of Interest Cllr Bentley advised of a D of I in the Planning Application NYMNPA/2025/0606.
5	To Agree and Sign the Minutes of the Ordinary Meeting on Monday 01 September 2025 Minutes were agreed by all, to be signed at the next meeting.
6	Guest Slot: no guest slot
7	To Receive information on ongoing issues and decide further action where necessary
	PC Clerk vacancy: Allocation of duties – correspondence/banking/Locum Clerk Official confirmation of the resignation of the Clerk to the PC, Jenny Collins, was noted. No interest in the vacancy advertised on the website and village noticeboard. Cllr Edenbrow will email Janet Sanderson to ask about locum clerk possibilities. The PC would like to note their thanks for all the work that Jenny has done for the Parish Council and residents.
8	Planning applications received. NYMNPA Woodland Creation Scheme 202507 – Cherry Tree Farm, Lockton NYMNPA/2025/0606 –Low Horcum View, Village Street, Lockton No comments recorded. Cllr Bentley took no part in discussions about NYMNPA/2025/0606
9	Planning decisions received. N/A
10	Finance
10.1	To Receive and Approve Bank balances (19 October 2025): Community Acc: £2,890.26 (Need to ring-fence £300.00 and £280.00 from entries below for Grubs-Up as this is not PC money/income) Received and approved.
10.2	Premium Acc: £5,286.55 To Review and Approve the Payments & Income since the last meeting: Payments In: +£40.00 – Tearoom rent/+£300.00: NYC Locality grant for Bio/+£2,805.00: NYC Precept/+£280.00 Fundraising for Bio-project/+£17.49: Prem Bank Account Interest Payments Out: -£960.00: AJ Grass cutting/-£192.04: J Collins Clerk/-£320.00: AJ Grass cutting/-£268.80: WJP Software website/email agreement/-£672.00: Tree Maintenance James Brown Reviewed and approved
10.3	To Consider & Approve projected future Payments & Income: +£20.00 Cricket club Annual Rent/+£200: Cemetery Fees/-£259.84: Clerk final invoice/-£640.00: AJ grass cutting final invoice for the season Considered and approved
10.4	To Consider & Approve Budget forecasts for 2026/27 Financial Year Considered and approved
10.5	To Consider & Approve Precept amount for 2026/27 Financial Year Considered and approved. Increase in Precept based on costs to cover higher clerk salary, potential locum clerk costs together with general increase in costs for any works needed. Cllr Phillips will submit.

11	Chairman's report/Councillor's information
11.1	To Consider & Approve variation to Cricket Club Land Licence: <i>outstanding</i> Cllr Phillips has requested Cllr Tomlinson's input on this.
11.2	To Consider & Approve new Land Licence for the new Biodiversity/Allotment area: <i>outstanding</i> Cllr Phillips has requested Cllr. Tomlinson's input on this.
11.3	To Receive and Consider updates on the Biodiversity projects, including fundraising and PC funding commitments: Cllr Phillips updated on the community orchard – tree planting will take place in December with resident involvement. Additional funding sources will be looked at to reduce the PC funding element.
12	Clerks Information/Received Correspondence
12.1	To Consider update on NYMNPA Rights of Way priority paths: <i>Clerk still to submit entries</i> Cllr Phillips will submit the entries.
12.2	To Receive & Consider all updates on village: Playground/Cemetery/Village Hall Garden/Pinfold Playground – ROSPA report has been received. Issues still ongoing with equipment. Discussion about possible actions – agreed a parish meeting would be called in early spring to ask for support with clean up/repairs from the community. Cemetery – Cllr Hodgson raised the issue of grass being blown onto gravestones after the mower has been. To request that a grass blower is used if possible.
12.3	To Consider update on the grass cutting contract for 2026: <i>Clerk has confirmed with AJ an extension of 1 year at the same cut price of £320 (10 cuts throughout the season). Verbal agreement/Email sent</i> Considered and agreed. Cllr Phillips will confirm with AJ Grass Cutting. Noted that a new tender would be required for the following year.
12.4	To Receive & Consider all other Clerk matters/correspondence received: Assertion 10 & clerk email address: <i>this has been confirmed by WJPS Ltd as minimum level achieved, email received, and this covers both email (min. 1 address) and website</i> Cllrs noted this confirmation. Cllr Phillips has contacted Northern Powergrid about the Wayleaves payment. Not possible to change from cheque payment. Option to capitalise in one payment for 10+ years on request. Was agreed to leave as annual payment to avoid any issues with the PC accounts. Need to update address as currently sent to the clerk's old address.
13	Urgent business None
14	Date of next meeting Monday 12 January 2026, 7pm
	Meeting closed at 8.30pm